



Vessel Config Quick Reference – How to Create an Order or Re-Order a Saved Configuration

Create Order Instructions – Vessel Config allows the user to easily place an order thru Mercury for their generated Bill of Materials.

1. Begin building your configuration by entering the **Engine Application Information**.
2. Select the appropriate **Controls and Steering information**.
3. After the required fields are completed – the **Bill of Materials** will be generated.

*Note: All questions with a **RED Asterisk (*)** are required and must be answered to generate a valid Bill of Material*

4. Select **Save Configuration**.
5. Enter your **Quote Name**.
6. Choose your **Shipment Priority**.
7. Select **Cross Ship** – Yes or No.
8. Enter a **PO Number**.
9. Enter the **Requested Ship Date**.
10. Update **Order Quantities** (as needed).
11. Enter **Line Comments** (for your reference only – will not be transmitted on order).
12. Select **Create Order**.

Transaction

Configuration Details Create Quote

Quote Information

Quote Name: Boat XYZ

Quote Number: CPQ-005

Customer Number: 57099

Version: 1

Created Date: 03/27/2018 9:34 AM

Owner: Mercury Dealer

Last Updated By: Mercury Dealer

Quote Status

*Status: Created

Last Updated: 03/27/2018 9:34 AM

Currency: USD

Disclaimer: All pricing and configurations are subject to change. Please Select Validate Pricing or Edit Configuration to ensure the Bill of Materials is accurate.

Order Information

Shipment Priority: Standard Emergency

Cross Ship: Yes No

PO Number: TEST PO

*Requested Ship Date: 03/27/2018

Item #	Item Name	Config Qty	Order Qty	Price	Total Price	Comments (for reference only)
893353A03	SWITCH KIT-KEY	1	0	\$80.00	\$0.00	Stock Item - Do Not Order
896537711	HARNASS ASY-11FT	1	1	\$193.62	\$193.62	
8M0030550	RC OB TRIM-CHROME	1	1	\$400.00	\$400.00	
8M0082528	CABLE T/S G2 5 FT	2	2	\$34.42	\$68.84	

- Update **Ship Method** (as needed).
- Select **Complete Order**.

Shopping Cart Checkout Checkout Review Order Confirmation

Checkout Review
 Your order is NOT complete. Make any necessary changes and click on the Complete Order button.
 Your shipping method is set to UPS Second Day Air. If your order qualifies for free freight, as noted in the Dealer Sales Program, you will receive UPS Second Day Air Service at no charge. Your order value can be viewed at the bottom of the Checkout and Review page. You can select "UPS ground" service for orders at your discretion on this page.
 Note: Orders 180 lbs (or more) or one package 150 lbs or 130" of combined length and girth will be changed to a truck shipment, including most powerheads, gear housings, cowlings and sterndrives. All Next Day Air shipment orders that exceed these measurements will default to [Quality Air Forwarding](#).
 Emergency orders WILL NOT ship Next Day Air if the ship method is not updated below.

Select All | Select None Cancel Reason:

Select to Cancel	S/S	Class	Item Number	Item Description	Ord Qty	Res Qty	Payment Type	Ship Method	Warehouse	Estimated Availability Date	Requested Ship Date	Unit Price	Extended Price	Ship To
<input type="checkbox"/>		84	896537T11	HARNASS ASY-11FT	1	1	OPEN	USPS-Air-Ground	ATLANTA, GA	27-MAR-2018	27-MAR-2018	\$120.00	\$120.00	Mercury Dealer
<input type="checkbox"/>			8M0030550	RC OB TRIM-CHROME	1	1	OPEN	USPS-Air-Ground	ATLANTA, GA	27-MAR-2018	27-MAR-2018	\$220.75	\$220.75	Mercury Dealer
<input type="checkbox"/>			8M0082528	CABLE T/S G2 5 FT	2		OPEN	USPS-Air-Ground	ATLANTA, GA	06-APR-2018	27-MAR-2018	\$20.65	\$41.30	Mercury Dealer
<input type="checkbox"/>		64	8M0088973	BULKHEAD KIT-DUAL	1	1	OPEN	USPS-Air-Ground	ATLANTA, GA	27-MAR-2018	27-MAR-2018	\$42.19	\$42.19	Mercury Dealer
<input type="checkbox"/>		32	8M0053476	HOSE KIT-HYD 4 FT	1		OPEN	USPS-Air-Ground	ATLANTA, GA	06-APR-2018	27-MAR-2018	\$62.31	\$62.31	Mercury Dealer
<input type="checkbox"/>		32	8M0053478	HOSE KIT-HYD 6 FT	1	1	OPEN	USPS-Air-Ground	ATLANTA, GA	27-MAR-2018	27-MAR-2018	\$66.53	\$66.53	Mercury Dealer
<input type="checkbox"/>			8M0054993	KIT-STR CYL-150HP	1		OPEN	USPS-Air-Ground	ATLANTA, GA	06-APR-2018	27-MAR-2018	\$264.03	\$264.03	Mercury Dealer
<input type="checkbox"/>			8M0050099	HELM KIT-TILT	1		OPEN	USPS-Air-Ground	ATLANTA, GA	06-APR-2018	27-MAR-2018	\$366.95	\$366.95	Mercury Dealer
												Total	\$1,184.06	

Re-Order Instructions

- On the Transaction Manager Screen – Select the **Quote Number** you would like to re-order.

Mercury Transactions - Manager Search Print Email Copy Refresh

Select	Quote Number	Customer Number	Customer Name	Description	Status	Prepared By	Created Date	Last Updated	Vessel Info
<input type="checkbox"/>	CPQ-502	99999		Boat XYZ	Order Sent		03/27/2018 10:26 AM	03/27/2018 10:26 AM	Single 75 HP FourStroke Mechanical
<input type="checkbox"/>	CPQ-510	99999	Jack Dealer		Created		03/20/2018 1:54 PM	03/20/2018 2:13 PM	Single 150 HP FourStroke Mechanical
<input type="checkbox"/>	CPQ-502	99999			Created		03/20/2018 1:42 PM	03/20/2018 1:42 PM	Single 115HP FourStroke Mechanical

- Select **Validate Pricing** to verify if pricing has changed since the Bill of Materials was created.
- Select **Create New Version**.

Transaction Save Validate Pricing Create New Version

Configuration Details

Quote Information	Quote Status	Order Information
Quote Name: <input type="text"/> Quote Number: CPQ-700 Customer Number: 99999 Version: <input type="text"/> Created Date: 02/11/2018 6:00 PM Owner: <input type="text"/> Last Updated By: Parts Cuy @ 99999	*Status: Order Sent Last Updated: 02/12/2018 9:32 AM Currency: USD	Shipment Priority: <input checked="" type="radio"/> Standard <input type="radio"/> Emergency Cross Ship: <input type="radio"/> Yes <input checked="" type="radio"/> No PO Number: <input type="text"/> TEST *Requested Ship Date: 02/12/2018 Order Number: 0177105

Disclaimer: All pricing and configurations are subject to change. Please Select Validate Pricing or Edit Configuration to ensure the Bill of Materials is accurate.



4. Update your **Shipment Priority**.
5. Select **Cross Ship** – Yes or No.
6. Enter a **PO Number**.
7. Update the **Requested Ship Date**.
8. Update **Order Quantities** (as needed).
9. Select **Create Order**.